

MINUTES OF REGULAR MEETING
OFFICIAL PROCEEDINGS
BOARD OF EDUCATION
COVENTRY LOCAL SCHOOL DISTRICT

Wednesday, March 21, 2018

The Coventry Local School District Board of Education convened the Regular Meeting on Wednesday, March 21, 2018 at 6:00 p.m. at the Coventry Administrative Offices, 2910 S. Main Street, Akron, Ohio 44319.

The meeting was called to order by Mr. Davis (Board President).

Mr. Muccio took roll call. The following members were present on roll call:

Mr. Davis, Mr. Hostetler, Mr. Reed, Mrs. Tavenier

Also present:

Mrs. Lisa Blough, Superintendent
Mr. Matthew Muccio, Treasurer

President Davis led everyone in the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Tavenier, seconded by Reed that the Board approve the minutes of the following meeting:

**Resolution
No. 18-44**

a) February 21, 2018 Regular Meeting

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

INTRODUCTION OF GUESTS

Mr. Muccio introduced Steve Moomaw, Project Manager for the Auditor of State's Office, who presented the Auditor of State's Financial Forecast for the Coventry Local School District Fiscal Year Ending June 30, 2018.

STUDENT RECOGNITION

Mrs. Tavenier presented the Star Student Achievers of the Month:

Paige McGonigal – CHS Lorenzo Phairr – CMS Reginald Edwards III – CES

TREASURER'S RECOMMENDATIONS

Acting upon the recommendation of Matthew Muccio, Treasurer, it was moved by Tavenier, seconded by Hostetler that the Board approve and place on file the February 2018 financial reports.

**Resolution
No. 18-45**

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

Acting upon the recommendation of Matthew Muccio, Treasurer, it was moved by Tavenier, seconded by Reed that the Board approve the purchase orders over \$1,000 per Exhibit T-1.

**Resolution
No. 18-46**

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

Acting upon the recommendation of Matthew Muccio, Treasurer, it was moved by Hostetler, seconded by Tavenier that the Board accept the amounts and rates as determined by the Summit County Budget Commission Certification of Tax Levy (ORC Sections 5705.34 & 5705.35) dated July 1, 2018 for the Tax Year 2017/Collection Year 2018, authorizing the necessary tax levies and certifying them to the County Fiscal Officer per Exhibit T-2.

**Resolution
No. 18-47**

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

TREASURER'S RECOMMENDATIONS (continued)

Acting upon the recommendation of Matthew Muccio, Treasurer, it was moved by Reed, seconded by Tavenier that the Board approve the resolution amending the terms of The Coventry Local School District Section 403(B) Plan per Exhibit T-3.

**Resolution
No. 18-48**

Note: This resolution was drafted by district legal counsel (Greg Viviani, Partner with Squire Patton Boggs) and approved by the auditor with the Internal Revenue Service (Rodney Culp, Senior Internal Revenue Agent). Following the approval of this resolution, which amends Coventry Local School District's Section 403(B) Plan, the IRS will require a closing agreement to be signed to finalize the audit.

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

Acting upon the recommendation of Matthew Muccio, Treasurer, it was moved by Tavenier, seconded by Hostetler that the Board sign the representation letter provided by the Auditor of State regarding the Financial Forecast for the Fiscal Year Ending June 30, 2018 per Exhibit T-4.

**Resolution
No. 18-49**

Note: Steve Moomaw, Project Manager from the Auditor of State's office presented the Financial Forecast for fiscal year 2018.

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

Mr. Muccio clarified with the Board if Coventry Schools will upload employee salaries for Ohio Checkbook or just accounts payable (AP) checks. It was decided to upload just AP checks.

Mr. Muccio updated the Board on the status of the Accounting Methods Report.

Mr. Muccio recapped to the Board that the next update for the Five Year Forecast is May 2018.

Mr. Muccio presented on the differences of the Five Year Forecasts in calendar year 2017. This report was presented at the most recent Commission Meeting and is available on the school district website, under Departments, Treasurer, titled *Forecast Crosswalk [calendar year 2017]*.

TREASURER'S RECOMMENDATIONS (continued)

Mr. Muccio, Mrs. Blough and the Board discussed a conflict of interest between Coventry Schools and Hoover Kacyon, LLC (district legal counsel for Board of Revision matters). One of the attorney's at Hoover Kacyon, LLC, Mr. Joe Kacyon, represents Miller Time Fitness, Inc. [SNAP Fitness]. District attorney Beth Taylor is asking, because there is a potential conflict of interest, that it will be necessary for the District to either (1) agree to waive that conflict or (2) not agree to waive that conflict. It was decided to move in the direction of not waiving the conflict of interest and to draft a resolution as such for the next Board Meeting.

SUPERINTENDENT'S RECOMMENDATIONS

Acting upon the recommendation of Lisa Blough, Superintendent, it was moved by Tavenier, seconded by Hostetler, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one single motion, unless a member of the Board requests that any such item be removed from the consent calendar and voted upon separately:

**Resolution
No. 18-50**

PERSONNEL – [CERTIFIED]

A) SUPPLEMENTAL CONTRACTS – COACHING (2017-18)

It is recommended that the Board grant a 2017-18 Supplemental Contract for the following spring coach. *Non-staff contracts are contingent upon receipt of a clear record of the required background check.

Justin Shullick - JV Girls Softball - Step 1, Year 1 - \$1,510.00

Note: This is the final spring coaching supplemental that needed filled. No additional cost from last year.

B) SUMMER SUPERVISOR

It is recommended that the Board employ the following as a summer supervisor for the special education extended school year program (ESY) for summer 2018. Extended school year is a federal law requirement for those students who qualify. This summer position is paid out of IDEA –B FY 18 funds for a total of \$3,000.

Jeff Johnson

Note: No additional cost from last year.

SUPERINTENDENT'S RECOMMENDATIONS (continued)

PERSONNEL – [CERTIFIED] (continued)

C) RE-EMPLOY SPEECH & HEARING PATHOLOGIST

It is recommended that the Board re-employ the following for the 2018-19 school year:

Audrey Baker – School Speech and Hearing Pathologist – Master + 24 Step 9

Note: This is not a new position. A. Baker has been employed in a retire/rehire position situation for the last 5 years. This position is to continue to be paid out of general fund to avoid supplanting. It also allows the position to bill for Medicaid and to collect excess costs for services.

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

SUPERINTENDENT'S RECOMMENDATIONS (continued)

Acting upon the recommendation of Lisa Blough, Superintendent, it was moved by Hostetler, seconded by Tavenier, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one single motion, unless a member of the Board requests that any such item be removed from the consent calendar and voted upon separately:

**Resolution
No. 18-51**

PERSONNEL – [CLASSIFIED]

A) SUBSTITUTE(S)

It is recommended that the Board add the following to the approved classified substitutes list:

Abbie Miller

B) EMPLOYMENT

It is recommended that the Board employ the following for the position indicated for the remainder of the 2017-18 school year at a rate of 20.56 per hour:

Instructional Para Educator – Melissa Harrison - CES – 7 hrs. per student day

(Effective 3-22-18)

Note: Total cost for the remainder of school year is \$7,809.99 and will be paid from general fund. This position allows for students in grades K-4 who have behaviors interfering with their education, or the education of others, to remain at CES for their instruction while receiving behavioral support and will save the district \$130 per day per student to send to LEAP. We currently project 3 students to start, who will be working with Melissa. If sent to LEAP, the cost would be \$17,160 for the remainder of the school year.

C) EMPLOYMENT

It is recommended that the Board employ the following for the position indicated:

Theresa Tafuri-Herring - CES – 1.25 hour Lunch/Recess Attendant

(Effective 3-22-18)

Note: This is not a new position. Tafuri-Herring is replacing W. Partsch who resigned 2/28/18. Her salary for the remainder of the school year will be \$840.10.

SUPERINTENDENT'S RECOMMENDATIONS (continued)

PERSONNEL – [CLASSIFIED] (continued)

D) RESIGNATION

It is recommended that the Board accept the resignation of the following employees:

Pamela Busch – 4.5-hour Bus Driver (effective 3/15/18)
Mark Roberts – Bus Driver – PM Route (effective 3/23/18)

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

SUPERINTENDENT'S RECOMMENDATIONS (continued)

Acting upon the recommendation of Lisa Blough, Superintendent, it was moved by Tavenier, seconded by Hostetler, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one single motion, unless a member of the Board requests that any such item be removed from the consent calendar and voted upon separately:

**Resolution
No. 18-52**

OTHER BUSINESS

A) AGREEMENT – COLLEGE CREDIT PLUS

It is recommended that the Board approve the agreement with the following to provide College Credit Plus courses to eligible Coventry Local School students.

University of Akron

B) AGREEMENT –HIGH SCHOOL/MIDDLE SCHOOL SOCCER ASSIGNING

It is recommended that the Board approve the agreements with Zachary Bastin, of Law Five Assigning, LLC (OHSAA Assigner) to assign soccer officials for the 2018 interscholastic soccer season.

C) CONTRACT – MUSIC THEATER INTERNATIONAL (PO # 5008376)

It is recommended that the Board approve the contract with Music Theater International for the musical program at CES to have the rights to preform Lion King Jr.

D) MEMORANDUM OF UNDERSTANDING

It is recommended that the Board approve the Memorandum of Understanding for School Crisis Response Mutual Aid per Exhibit S-1.

SUPERINTENDENT'S RECOMMENDATIONS (continued)

OTHER BUSINESS (continued)

E) REVISED POLICIE(S)/PROCEDURE(S)

It is recommended that the Board adopt the revised/deleted policies and procedures per Exhibit S-2.

Note: The following revised/deleted policies and procedures per S-2 are:

- | | | |
|-----|--------------|--|
| 1. | BCFA | [Business Advisory Council to the Board] |
| 2. | EBC | [Emergency Management and Safety Plans] |
| 3. | EBC-R | [Emergency Management and Safety Plans (Admin Rules/Protocols)] |
| 4. | EEACD | [Drug Testing for District Personnel Required to Hold a CDL] |
| 5. | EEACD-R | [Drug Testing for District Personnel Required to Hold a CDL] |
| 6. | GBK | [Smoking on District Property by Staff Members] |
| 7. | JECAA | [Admission of Homeless Students] |
| 8. | JECAA-R | [Admission of Homeless Students (Enroll Dispute Resolution Process)] |
| 9. | JED | [Student Absences and Excuses] |
| 10. | JFCG | [Tobacco Use by Students] |
| 11. | KGC | [Smoking on District Property] |
| 12. | IGCH-P/LEC-P | [College Credit Plus] |
| 13. | AFC-I/GCN-I | [Evaluation of Certificated Staff] |

These are all second readings.

SUPERINTENDENT'S RECOMMENDATIONS (continued)

OTHER BUSINESS (continued)

F) ACCEPT DONATIONS

It is recommended that the Board approve the donations to the Parent Mentor for the Special Education Family and Awards Night on March 8, 2018 per Exhibit S-3.

Note: The following donations were made to the Coventry Local Schools Parent Mentor Program for the Special Education Family and Awards Night on March 8, 2018:

1. Akron Art Museum – 4 general admissions passes (\$40 value)
2. Cleveland Monsters – Voucher for 2 club seats
3. Akron Fossil & Science Center – 4 single admission tickets
4. Akron Rubber Ducks – Voucher for 2 tickets (\$18 value)
5. Akron Civic Theatre – Voucher for 2 tickets (\$20-\$50 value depending upon the show)
6. Akron Zoo – 2 admission tickets (\$24 value)
7. African Safari Wildlife Park – 2 VIP passes (\$383.20 value)
8. Kiwanis Club of Portage Lakes - \$100 donation
9. Vicki Kepnes, Portage Lakes Kiwanis – Personal donation of \$50

Mrs. Blough extended thanks and appreciation for all who donated.

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

EXECUTIVE SESSION

Moved by Reed, seconded by Hostetler that the Board recess to Executive Session at 7:07 p.m. for the purpose of (1) the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing and (2) the purchase of property for public purposes or the sale of property at competitive bidding.

**Resolution
No. 18-53**

Roll Call:

Ayes – Davis, Hostetler, Reed, Tavenier

Nays – None

President declared motion carried.

Mrs. Blough and Mr. Muccio were invited into Executive Session.

Mr. Skaggs arrived at 7:13 p.m.

The Board returned from Executive Session at 9:24 p.m. with the following members present: Mr. Davis, Mr. Hostetler, Mr. Reed, Mr. Skaggs and Mrs. Tavenier.

There being no further business to come before the Board, it was moved by Hostetler seconded by Tavenier to adjourn the meeting. Meeting adjourned at 9:24 p.m.

**Resolution
No. 18-54**

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.



Christopher Davis, BOE President

Attest: Matthew Muccio, Treasurer